#### **Public Document Pack**



#### Agenda

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To all Members of the

## REGENERATION & HOUSING OVERVIEW & SCRUTINY PANEL

Notice is given that a Meeting of the above Panel is to be held as follows:

Venue: Council Chamber, Civic Office, Waterdale, Doncaster

**Date:** Wednesday, 23rd November, 2022

**Time:** 11.00 am

published policy.

site.

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Damian Allen

Chief Executive

Issued on: 15th November 2022

Governance Services Officer for this meeting:

Christine Rothwell Tel: 01302 735682

Doncaster Metropolitan Borough Council www.doncaster.gov.uk

#### Items for consideration

- 1. Apologies for absence.
- 2. To consider the extent, if any, to which the public and press are to be excluded from the meeting.
- 3. Declarations of Interest, if any.
- 4. Minutes of the meeting held on 9th March 2022.

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- 5. Public Statements [A period not exceeding 20 minutes for statements from up to 5 members of the public on matters within the Committees remit, proposing action(s) which may be considered or contribute towards the future development of the Committees Work Programme].
- A. Items where the Public and Press may not be excluded.
- 6. Doncaster Council Housing Allocation Policy Review

9 - 68

7. Overview and Scrutiny Work Plan and Council's Forward Plan of Key 69 - 82 Decisions

#### Members of the Regeneration & Housing Overview & Scrutiny Panel

Chair – Councillor Majid Khan Vice-Chair – Councillor Sue Farmer

Councillors Duncan Anderson, Iris Beech, Steve Cox, Aimee Dickson, Sophie Liu, John Mounsey and Gary Stapleton

Invitee: Mark Whitehouse, Unite

## Public Document Pack Agenda Item 4

#### DONCASTER METROPOLITAN BOROUGH COUNCIL

#### REGENERATION & HOUSING OVERVIEW & SCRUTINY PANEL

#### WEDNESDAY, 9TH MARCH, 2022

A MEETING of the REGENERATION & HOUSING OVERVIEW & SCRUTINY PANEL was held at the , DONCASTER on WEDNESDAY, 9TH MARCH, 2022 at 10.00 AM

#### **PRESENT:**

Chair - Councillor Majid Khan

Councillors Iris Beech, Steve Cox, Sue Farmer, Sophie Liu, John Mounsey and Gary Stapleton

#### In attendance

#### Officers:

- Chris Dungworth Head of Service (Business Doncaster Economy & Enterprise)
- Claire Cardwell Employment and Enterprise Manager (Business Doncaster - Economy & Enterprise)
- Scott Cardwell Assistant Director of Development, Economy & Environment

#### **External:**

 Karen Hall - Customer Service Operations Manager | Department for Work and Pensions

		<u>ACTION</u>
16	APOLOGIES FOR ABSENCE.	
	There were no apologies made.	
17	TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC AND PRESS ARE TO BE EXCLUDED FROM THE MEETING.	
	There were no items where the press and public should be excluded from the meeting.	
18	DECLARATIONS OF INTEREST, IF ANY.	
	There were no declarations of interest made.	
19	MINUTES OF THE MEETING HELD ON 30TH NOVEMBER 2021	

	RESOLVED: The minutes of the meetings held on the held on the 30 <sup>th</sup>	
	November 2021 were agreed as a true record with the addition of 'one footfall camera in the market area".	
20	PUBLIC STATEMENTS	
	There were no public statements made.	
21	EMPLOYMENT PROGRAMME OPPORTUNITIES FOLLOWING COVID EASING	
	The Panel received a report outlining Employment Programme Opportunities following Covid easing. The Chair thanked officers for their work during the pandemic.	
	There was a brief overview of the current position, impacts of the pandemic and measures in place. This was followed by a discussion and the following areas were highlighted;	
	Youth Unemployment – It was believed that Youth Employment in Doncaster was higher than the national average. The Customer Service Operations Manager from the Department of Work and Pension (DWP) offered to provide confirmation of this outside of the meeting.	
	<b>Employment</b> – It was noted that research work being undertaken by Sheffield indicated a disconnect between youth unemployment and the availability of jobs. The care sector was used as an example, where people were not looking to work in those type of roles and therefore that sector was struggling to recruit. It was commented that there was a great deal of work taking place within the care sector to make those jobs more attractive. It was added that there were training packages available and a centre of excellence looking at that whole area and that demand in that sector would only continue to grow.	
	It was continued that there was not the supply of highly skilled people to meet the demand of higher skilled jobs on offer in the higher tier (although supply was meeting demand within the middle tier). Reference was made to the work also being undertaken through the Council's investment strategies. The Panel was also informed that during the pandemic a number of people left positions within the hospitality sector and now that sector was also struggling to fill vacancies.	
	Engagement with Local Businesses – It was explained that in terms of engaging with local businesses coming into Doncaster, the Investment Team would provide the Business Doncaster offer that included premises, supply chain and skills. It was explained that this would include providing a wraparound team to support that business and consider their employment needs and skills requirements.	

Members heard about the local business incentive scheme, where money was made available subject to certain requirements such as the applicant being a resident of Doncaster and unemployed.

Reference was made to the value of Employment Academies, for example, the academy at Unity Development Junction 5 M18. It was explained that the purpose of employment academies was to maximise impact with the local labour force, which had already proved successful. It was commented that the challenge was encouraging people to become engaged in the process.

It was commented that this model had also been used when companies downsized. An example was shared, where all staff of a company that were being made redundant were supported into new jobs.

**Localities Model** – It was noted there would be an overarching challenge in connecting and influencing local settlements with employment opportunities. It was added that a further challenge was presented through the Passenger Transport Network. Members heard that the authority would look to work closely with bus operators through the bus partnership, although they had not control.

It was explained that the communication and messages of available jobs would be undertaken through the programmes already in place. Members heard that the Business Doncaster Team was well linked within the locality and with communities groups, and this was available in addition to services such as Launchpad, which was delivered out in communities.

It was reported that more youth unemployment engagement could be undertaken through the Youth Hub.

Concern was raised by a Member of the Panel, that part of a ward was being left out of consultation where the locality areas crossed borders. It was recognised that establishing locality areas required geographical boundaries. Members were assured that the work of the advanced team and DWP would not be separated off in the same manner, as they look at the whole community. It was explained that the work of Business Doncaster feeds into the Localities model alongside discussions and with the multi-agency teams involved.

Concern was raised about provision of affordable housing for people to access local job opportunities. It was recognised that there were concerns in place achieving a balance between jobs and housing growth at the airport. It was advised that this was being managed through the local plan by not just applying a policy that stipulated a housing allocation on its own but linking it to a jobs threshold. It was explained that this was an innovative way of ensuring that the airport was not developed only for housing. In terms of affordable housing, it

was acknowledged that although it was a buoyant house building economy in Doncaster, the margins were tighter than elsewhere in the country. It was commented that housing around the airport was considered to be located in a prosperous part of Doncaster with good schools therefore provided an indication that those house values were at the higher end of the Borough.

Infrastructure/Transport Levy – There was a brief outline and examples provided of what the infrastructure and transport levy like in terms of planning applications. Members were informed that consideration was given around modal shift and not just by cars. The Assistant Director of Development commented that money would not be held back if that prevented developments going forward where infrastructure was needed.

Comments were made that money could be used to provide better access to employment. It was explained that from a planning perspective, it was difficult to stipulate such conditions as part of planning obligations although efforts were made to encourage more training opportunities.

A Member of the Panel stressed the importance of ensuring that developers delivered on what they indicated they would. Assurances were provided that sites claimed as not being viable were independently assessed by experts. It was suggested that a previously run planning training scheme around viability could be rerun for Members due to the complexity of the topic.

Availability of High-Skilled Jobs in Doncaster – Reference was made to the University Technical College (UTC) being part of a model of change within Doncaster. It was added that there were employers now on board at UTC, providing advice on skills needs and requirements in Doncaster. Members heard that work was being undertaken with employers to ensure that there was future provision in Doncaster.

Availability of High-Skilled Positions in Doncaster - Members heard that there had been a downward trend in high level jobs although when investments came to fruition there would be an upturn in those positions. It was reported that there had been a great deal of interest from high-level manufacturing engineering, green-tech and high-tech industries.

Raising Profile of Care Roles - Members were reminded of the Centre of Excellence that involved health care providers, led by the college and also including key strategic partners. It was explained that this work considered various training pathways into care roles as well as demand and future jobs within those industries. It was recognised that there were particular challenges in terms of those roles offering low pay. It was explained how private sector industries such as

logistics, had a platform that could compete and drive up the minimum wage. It was noted that care providers did not have that ability to offer higher pay, attractive packages and better support to employees. It was stated that it was more about understanding the pathway in and opportunities to progress to higher-level positions.

It was outlined that there were a broad range of roles within the care industry and efforts were being made to dispel some of the myths around going into those roles. Members were informed about a recent DWP event that involved employers and customers, which had received a very positive turn out. It was added that this work would be continued and there had been positive local stories in health and social care where individuals have progressed to managerial positions.

In terms of job categorisations, it was shared that all jobs were valued including those within the care sector. Reference was made to a platform called 'Burning Glass' and how its system worked using key words and definitions of skill classifications based on jobs posted.

Reassurances were provided that these next steps were achievable and were not just aspirations.

Key Challenges and Barriers – It was noted that the Council had a reliance on external funding to deliver employment and enterprise programmes although with certain restrictions. Members heard that some programmes delivered were of a smaller scale when larger scale programmes were required to address such issues sustainably. It was continued that another challenge was the volatile nature of the cohort, which has been exacerbated as a result of the pandemic. Members heard how programmes were being refocused to support those looking to change careers. Reference was also made to the impact of health and it was stated that 30% of claimants were unable to be supported as they were categorised as being 'unfit for work' within DWP. It was clarified that the 30% 'unfit for work' also reflected an increase in those effected by mental health issues. It was felt that it would be useful to form a better understanding of what that 30% looked like.

It was considered that further work needed to be undertaken to support the health of unemployed residents. Reference was made to the work undertaken with youth hubs where more issues were being picked up with young people than through the process undertaken with DWP.

It was continued that there was also a significant issue in finding ways to engage with those who did not want to be engaged with. It was viewed that more could be undertaken through the voluntary sector and through ways that were more creative. It was explained that it was also about enabling people to learn or develop new skills, supporting those who were looking to move their career in different directions, particularly when experiencing other demands and financial considerations. Members heard about the importance of ensuring

employers embraced opportunities and engaged with the Council and partners to ensure that it could match their needs with the available workforce. It was explained that it was also about understanding people's needs and future skills requirements to bring them along at the right pace for when opportunities arise.

The DWP reported that they had brought about a number of new initiatives to support customers with different barriers. Members heard that the majority of interventions were being undertaken face-to-face which had resulted in better engagement. It was explained that employment hubs had invited employers into the job centres to connect with unemployed customers, undertake interviews and offer jobs. Reference was made to the discretionary Flexible Support Fund that would help support barriers identified to get people into work. It was noted that there had been a big push recently around the 'Way to Work' programme encouraging jobseekers into work. Reference was made to sector based work programmes supporting people move from one sector to another with little training or upskilling. It was reported that the take-up for such programmes was high with positive results.

**Funding** - It was explained that there were a number of significant outcomes and outputs, that needed to be achieved for funded programmes such as 'Advance'. It was added that there was an underperformance clause for when certain outcomes were not accomplished.

It was noted that DWP funded national programmes such as 'Restart' and 'Way to Work', usually linked to outcomes by results. It was explained that although DWP contracts varied in terms of outcomes, it was also about the customer journey and moving those customers closer into work.

A Member of the Panel enquired about sanctions for those seeking employment. It was clarified that there were still conditions to customers on Universal Credit to look for work. Members were told that although sanctions were in place, customers were reengaging and returning for support to get them closer to employment. The Customer Service Operations Manager from the Department for Work and Pensions offered to get clarification around sanctions placed.

Members were informed that although European Funding was not available, the authority was always looking at what opportunities were out there such as through the Connected Futures Fund.

**Outreach Work** - In terms of outreach, Members were advised that 'Way to Work' were bringing in discussions about outreach work although there was uncertainty about which local areas this would include. The Customer Service Operations Manager of the DWP offered to provide this outside the meeting.

It was continued that DMBC benefitted from greater flexibility and efforts were being made through the Launchpad programme to engage with communities.

**Doncaster Chamber** - In terms of the Doncaster Chamber, it was commented that they were a membership organisation who were continually increasing their membership base. Members heard that work was taking place around a specific offer for retailers, to support people back into employment. In addition, it was reported that the Chamber also undertakes quarterly surveys with their members and work with the Council to help form solutions to address any issues raised.

It was explained that the Doncaster Chamber partnered with the Council by providing a coach through the Youth Hub and were also involved in Kickstart.

**Digital Skills** – Concern was raised around the reliance on digital access and the financial costs in becoming more digital. It was recognised that this was a challenge in accessing the kit and devices that a family or individual might need. Members were informed that the appropriate kit could be borrowed from the development programme or supplied by the Adult Family Community Learning (AFCL) team. It was recognised that connectivity and broadband could also be barriers. Members heard that the South Yorkshire Mayoral Combined Authority was looking into a digital skills programme, which Doncaster was also involved with. Reference was made to future issues around accessing adequate data and Members were reminded that some of these issues were South Yorkshire wide.

Research Project And Findings – It was explained that there were 2 phases to the research programme, 1. Quantitative phase (to be completed at the end of March 2022) and 2. Qualitative phase that included focus groups with young people to understand barriers in their career journey (to be completed mid-April 2022) with the final report due 28th April 2022. It was explained that the research and findings would feed into projects such as the 'Connected Futures' bid and if successful, the funding would accelerate and increase this work to try and engage with those that are more difficult to reach. It was continued that this would assist with upcoming bids for existing and future employment support, drive the engagement methodology and shape the Economic Strategy and Education and Skills 2030 action plan.

**Best Practice** – Members were informed that consideration was given to what other authorities were doing as well as any exemplar projects. It was explained that when looking at the employment advancement service, something similar was considered in Oldham. It was noted that the company behind the 'all age careers' platform worked across different areas and have brought forward innovations and

developments and partners such as DWP also shared projects part when looking to improve services. It was added that Doncaster's own advancement programme had generated interest from others.

**Generational Unemployment** – Concern was raised by a Member about generational unemployment and how that cycle can be broken. It was recognised that this was one of the more challenging groups to work with and that more innovative ways were needed to engage with those people and support them onto the employment journey.

**Carcroft Common** - There was a brief conversation regarding Carcroft Common site and its potential for opportunities for its surrounding areas. Assurances were provided that this site was being actively marketed to developers and there was confidence that it would come forward in the future. Members were assured that this was a key priority and the Mayor and Cabinet Member for Business was aware of the impact the development of this site would have on the area.

There was a brief discussion around the procedure undertaken when an investor demonstrated interest in land in Doncaster and when marketing private land.

Members expressed thanks to officers following the recent announcement of Doncaster being awarded first place for Small European Cities Of The Future 2022/23 and its work around the City Status bid.

#### **RESOLVED** that the Panel;

- 1. Note the information provided; and
- 2. Recommend that consideration be given to a training session for Members of the Planning Committee (and other Members) around the viability of sites.

### 22 OVERVIEW AND SCRUTINY WORK PLAN AND THE COUNCIL'S FORWARD PLAN OF KEY DECISIONS

The Senior Governance Officer presented the Overview and Scrutiny work plan. In terms of the Council's Forward Plan of Key Decisions there was nothing to highlight to the panel.

There was a brief discussion around the Panel's workplan, how items were included and number of meetings.

**RESOLVED** that the report be noted and that carbon neutrality be considered for future inclusion on the work plan.



Report

Date: 23<sup>rd</sup> November 2022

To: Regeneration and Housing Overview and Scrutiny Panel

Report Title: Doncaster Council Housing Allocation Policy Review

Relevant Cabinet	Wards Affected	Key Decision
Member(s)		
Cllr Glyn Jones	All	Yes

#### **EXECUTIVE SUMMARY**

- 1. This report sets out recommendations for fourteen proposed changes to Doncaster Council's Housing Allocations Policy.
- 1.1. Drivers for the review include the change in demand for social housing in recent years and more significantly over the last 2 and a half years, the developing housing market and significant increases in applicants who are unsuitably housed or homeless, all of which are outlined in section 5.
- 1.2. A key part of the review process has been to undertake extensive consultation with residents, active housing applicants, community groups, key stakeholders and elected members using a range of media and support to inform discussion. The consultation is summarised in section 15.
- 1.3. The overall objectives of the Housing Allocations Policy are to:
  - Continue to prioritise those in housing need within Doncaster
  - Support sustainable and vibrant communities
  - Reflect local priorities
  - Make the best use of available housing stock
  - Have a clear system in place setting out a framework of eligibility, qualification and priority of access to council homes and nominations made to Housing Associations (Registered Providers)

- Fulfil the Council's obligations under Part VI and VII of the 1996
  Housing Act, Homelessness Act 2002 (as amended by the
  Homeless Reduction Act 2017) and associated codes of
  guidance and statutory instruments
- 1.4. With demand for some stock exceeding supply, the proposed policy changes are about making the best use of the resources available by supporting applicants to make informed decisions about their housing options and access to social housing. This includes limiting the number of offers made to priority applicants and managing the process as effectively as possible to manage expectation.
- 1.5. An extensive public and stakeholder consultation exercise was undertaken on the proposed changes. The groups, stakeholders and public consultees represent a good geographical spread across the Borough and demographic including vulnerabilities and hard to reach groups. In the public survey, all changes received a positive response.
  - All fourteen proposals were supported by a favourable combined score of strongly agree/agree of over 55%
  - Eight of which were supported by 70 80% agreement
  - Further analysis was completed on Change number 8 relating to the allocation of age designated accommodation and is outlined in section 17 below

#### **EXEMPT REPORT**

2. No.

#### **RECOMMENDATIONS**

- 3. That Regeneration and Housing Overview and Scrutiny Panel consider the outcomes of the review, public and stakeholder consultation.
- 3.1. That Regeneration and Housing Overview and Scrutiny Panel consider the recommendations on policy changes consulted on, full details of which are in **Appendix A**.

#### WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

4. This policy sets out the revised framework for housing allocations of council homes and housing association nominations in Doncaster. Each year approximately 1,400 council homes from a total housing stock of c. 20,000 and an additional 100 – 300 Housing Association properties become vacant to re-let, including new build schemes.

4.1. This review aims to ensure that this policy is fit for purpose, responsive to changes in housing supply and demand, and makes the best use of available housing stock. This is especially important given the current pressures on access to housing and local supply and demand outlined below.

#### BACKGROUND

- 5. The Housing Allocations Policy was last reviewed in 2017/18. Six changes were made and implemented in April 2018 after a review of the Housing Register. It met its objectives to be compliant with legal changes in The Homeless Reduction Act 2017 and prioritising move on from supported housing into independent living to free up supported accommodation, which was a priority at that time.
- 5.1. Since 2019/20, over the last 2 financial years\* we have seen a substantial rise in the number of applicants in priority bands, demand for housing and competing priorities:
  - 93%\* increase in applicants in the highest Platinum Band, the majority of whom are statutory homeless
  - 38%\* and 32%\* increase in applicants in the Gold and Silver Bands respectively
  - 40%\* reduction in the number of family houses becoming vacant to relet
  - Demand exceeding supply for both family and single person (non-age designated) accommodation across the borough
  - 26,247 homeless approaches in 2021/22, a 78% increase from 2019/20
  - 160%\* increase in statutory homeless single and couples without children in the Platinum Band
  - Continued pressure on the use of temporary accommodation, an increase of 198% from 2019/20 to 2021/22 placements
  - Affordability in accessing the private rented sector and the growth of Houses in Multiple Occupation targeted at young professionals and not those on benefits
  - Employment opportunities in the Borough and demand for housing driving an increase in house prices

5.2. These trends have been factored into the review and helped develop and inform the proposals.

<sup>\*</sup> Based on data from 1 March 2020 and 1 March 2022

#### **OPTIONS CONSIDERED**

- 6. Options considered have been informed through legislative requirements, research, consultation and input from the project group key officers, including Doncaster Council's Legal services.
- 6.1. Each of the fourteen changes are outlined in **Appendix A**, including:
  - The proposed change
  - The reason for change
  - The public consultation outcome
  - The recommendation

#### REASONS FOR RECCOMENDED OPTIONS

- 7. Given the challenges outlined in section 5, the policy needs to be more responsive to the changing housing market and increasing pressures and demands on local people and services. This is especially important regarding the Council's corporate responsibilities in supporting vulnerable people and investment in homeless prevention and support. Recommendations for each change are in **Appendix A** as outlined in 6.1.
- 7.1. Given that access to social housing is limited, the policy needs to support applicants who have a realistic chance of being rehoused, to make informed choices to access available housing within a shorter period. It sets out clear sanctions if not engaging, whilst still considering assessed needs in terms of reasonable offers of accommodation. This supports timescales in the homeless prevention agenda, reduced time in temporary accommodation and priority bands for those in the highest housing need.

#### IMPACT ON THE COUNCIL'S KEY OUTCOMES

8.

Great 8 Priority	Positive Overall	Mix of Positive & Negative	Trade- offs to consider – Negative overall	Neutral or No implications
Tackling Climate Change				❖

Developing the skills to thrive in life and in work			<
Making Doncaster the best place to do business and create good jobs			\$
Building opportunities for healthier, happier and longer lives for all	❖		

- Providing suitable and accessible housing which will significantly improve living circumstances
- Supporting people in accessing suitable housing to meet their needs
- Prioritising those most in need including those who are in reasonable preference groups as defined in 1996 Housing Act section 166A(3)
- Ensuring people are prioritised who live in unsuitable or unsustainable accommodation
- Providing information on housing need to inform new social housing provision

Creating safer,			
stronger,			
greener and cleaner	$ \checkmark $		
communities where			
everyone belongs			

- Allocating homes fairly and consistently in accordance with legal frameworks
- Working with partners to ensure that allocations are appropriate and sustainable
- Working with partners to ensure that allocations are made to support risk management plans
- Including a mechanism to respond to extraordinary circumstances where there is an overwhelming need for short term housing supply

Nurturing a child and family-friendly borough	∜			
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- Prioritising families in need for social housing
- Prioritising children leaving care for rehousing to support them in their transition to independent living
- Supporting new and existing foster carers to access suitable accommodation where the size and type of accommodation does not support their ability to foster

Building Transport and digital connections fit for the future			<>
Promoting the borough and its cultural, sporting, and heritage opportunities			\$
Fair & Inclusive	৶		

- Operating a legally compliant policy
- Supporting victims of domestic abuse in accessing alternative and suitable accommodation
- Supporting older adults to remain independent in their homes by providing access to a range of housing options

#### Legal Implications [Officer Initials: NC | Date: 27/09/22]

- 9. Each Local Authority has a duty to publish a Tenancy Strategy under the Localism Act 2011, setting out the types and length of tenancies allocated within their area. The individual Housing Allocation Policy of the Authority sits under this Strategy. Section 166A of the Housing Act 1996 requires that every Local Housing Authority must have an allocations policy for determining priorities between people who qualify for an allocation of housing and the procedure to be followed. Local Authority Housing Allocations Policies have to be legally compliant with Part VI of the Housing Act 1996, and statutory guidance issued by the Secretary of State.
- 9.1. The current Allocation of accommodation: guidance for local housing authorities in England was published in June 2012 and updated in March 2022. In addition, the Local Housing Authority must have regard to Department of Levelling Up, Housing and Communities Homelessness Code of Guidance for Local Authorities published in February 2018 and updated in June 2022.
- 9.2. In formulating or amending their allocation policies, the Local Housing Authority must also have regard to:
  - Its current homelessness strategy under section 1 of the Homelessness Act 2002; and
  - Its tenancy strategy under section 150 of the Localism Act 2011
- 9.3. In determining priorities, an allocation policy must secure reasonable preference for the following categories of people:

- Homeless persons or persons threatened with homelessness
- Persons occupying insanitary or overcrowded housing or otherwise living in unsatisfactory housing conditions
- Persons who need to move on medical or welfare grounds; and
- Persons who need to move to a particular locality within the local authority's area and a failure to meet that need would cause hardship to themselves or others.
- 9.4. A Local Housing Authority must not allocate housing accommodation except in accordance with their allocation policy section (166A (14) Housing Act 1996).
- 9.5. In compliance with the duty on the Council to act fairly, an extensive public and stakeholder consultation exercise has been undertaken on the proposed changes to the Allocations Policy. The responses received as part of the consultation must be consciously taken into account by elected members, before a final decision is made on the proposals.
- 9.6. In considering the proposals contained within this report, elected members are also reminded of their obligations under section 149 Equality Act 2010. This section contains the Public Sector Equality Duty (PSED), which obliges public authorities, when exercising their functions, to have 'due regard' to the need to:
  - a) Eliminate discrimination, harassment and victimisation and other conduct which the Act prohibits;
  - b) Advance equality of opportunity between people who share relevant protected characteristics and those who do not; and
  - c) Foster good relations between people who share relevant protected characteristics and those who do not
- 9.7. Protected characteristics are age, gender, disability, race, sex, sexual orientation, gender reassignment, religion or belief and pregnancy and maternity. Only the first aim of the PSED set out in paragraph 9.6 above applies to a further protected characteristic of marriage and civil partnership.
- 9.8. Having due regard to advancing equality involves:
  - Removing or minimising disadvantages suffered by people due to their protected characteristics;
  - Taking steps to meet the needs of people from protected groups where they are different to the needs of other people; and
  - Encouraging people from protected groups to participate in public life or in other activities where their participation is disproportionality low

9.9. Elected members must consciously consider and have due regard to the three aims of the general equality duty when dealing with the recommendations contained within this report. A completed due regard statement has been produced at Appendix B to assist elected members in this regards.

#### Financial Implications [Officer Initials: JC | Date: 27/09/2022]

- 10. Financial implications are implicit in all six of the policy objectives listed in 1.3 above, but likely to be reflected most in:
  - Prioritising those in housing need within Doncaster
  - Making best use of available housing stock
  - Fulfil the Council's Obligations under Housing and Homeless Acts and associated codes of guidance and statutory instruments
- 10.1. The financial implications of this updated policy have not yet been quantified, but should:
  - Make better/best use of housing stock;
  - Improve lettings performance thereby reducing rent lost from empty properties; and
  - Improving availability of stock should also reduce the ongoing, high costs relating to homelessness, temporary accommodation and bed and breakfast
  - Change 1 may incur additional costs in terms of incentives to be paid (details of any incentive scheme will need to be agreed) but should be recovered via more efficient use of the housing stock.

#### Human Resources Implications [Officer Initials: AA | Date: 27/09/22]

11. There are no direct HR Implications in relation to this report.

#### Technology Implications [Officer Initials: PW | Date: 27/09/22]

12. There are no direct technology implications in relation to this report and it is assumed that the changes to policy can be accommodated by the Choice Based Lettings system. (SLHD are in the process of moving from the Abritas system to a new CBL module in Open Housing).

#### **RISKS AND ASSUMPTIONS**

13. There is potential for legal challenge against any aspect of the policy by an individual or organisation. In terms of the recommendations made the extent and robustness of the consultation is mitigation but no guarantee that a challenge will not be made. As accommodation becomes scarcer, the potential for challenge increases.

13.1. Legal services have provided advice and guidance through the review as further mitigation against a successful challenge.

#### **CONSULTATION PROCESS**

- 14. The review process began in February 2022 when eighteen potential changes were discussed in meetings with the Mayor, Portfolio holder, elected members and MPs. These were informed by best practice, feedback from staff, stakeholders and customers and corporate priorities.
- 14.1. Our Community Involvement Team also completed a survey with 234 council tenants identified as under-occupying a council house by two or more bedrooms, of pensionable age, and claiming help with their housing costs. This was to inform proposals relating to Change number 1, incentivising tenants of houses to release family houses to relet and move into bungalows or flats. This has informed the proposed policy change and additional work being carried out with our Tenancy Sustainability Team to consider extending available support.
- 14.2. There were two rounds of seminars with elected members in both March and May 2022, with 47 elected members attending over the five meetings held. A monthly newsletter giving updates was also provided and presentation to Regeneration and Housing Overview and Scrutiny Panel. Regeneration and Housing Overview and Scrutiny Panel will also consider the way the consultation has been carried out as well as consideration of the final report before it progresses to Cabinet.
- 14.3. Extensive consultation followed with partner organisations and stakeholders including Registered Providers, the Voluntary Sector, Public Health and Homeless Charities, in addition to staff within Doncaster Council and St Leger Homes. Contact and responses were invited up to the end of the full consultation period in September 2022.
- 14.4. We consulted with 451 organisations with 59 given face-to-face presentations on the changes. Following feedback on the initial proposed changes and further research, this was reduced to 14 potential changes to take to Public Consultation in June 2022.
- 14.5. An additional workshop was held with Supported Housing Providers to look at the implications of Change 6 with our Single Point of Access Team in Home Options after initial concerns.
- 14.6. Public consultation began on 20 August 2022 for a period of 10 weeks closing on 31 August 2022 with an online survey and additional support through our SLHD Customer Access Team for those without internet access

- and the SLHD Customer Involvement Team supporting local community groups.
- 14.7. The consultation was promoted through a Communications Plan and included press releases, social media posts, direct messaging to over 8,000 housing applicants, a House Proud publication to 20,000 council tenants, newsletter updates to stakeholders and frontline staff and support for community groups through our Customer Involvement Team enabling 239 individuals to complete the online survey.

#### **CONSULTATION OUTCOMES**

- 15. There were 897 responses in total, 866 via the online survey and an additional 1041 comments (these are listed verbatim in **the background papers**, excluding redactions for identification or offence).
- 15.1. The survey explained each potential change, the reason why the change is being suggested, using the five-point Likert scale (Strongly Agree, Agree, Neither Agree nor Disagree, Disagree and Strongly Disagree), as well as an opportunity to comment on each proposal and whether any other changes should be considered.
- 15.2. Of the 866 online respondents, 702 confirmed their postcode. Only 15 confirmed that they lived outside of the borough, 11 of which have active housing applications. Respondents represent a good geographical spread across the borough. These responses are mapped by location and volume in the background papers.
- 15.3. 47% of respondents have an active house application, 29% were council tenants, 21% private tenants, 10% owner-occupiers and the remaining were other tenures or no response.
- 15.4. All of the 14 proposals consulted on received a favourable minimum combined score of Strongly Agree/Agree of over 55% with eight supported by 70 80% agreement.
- 15.5. 222 commented on the open question relating to any additional policy changes that should be considered. Fifty of these comments have been redacted due to identification or offence; the remaining comments have been grouped by theme, with top themes being:

#### a) 9.5% Return to time waiting list

We are legally required under the 1996 Housing Act to give reasonable preference (priority) to certain groups of applicants including those who are homeless, overcrowded, living in unsuitable and insanitary accommodation and accommodation that does not meet their medical needs. We do have

time waiting elements within each band, and the lower bands of Bronze and General are in date order of application although we cannot change the whole register.

## b) 6% Provide more help for those struggling to afford private rented accommodation

This is outside of the scope of the Housing Allocations Policy but is a key part of the investment in our Home Options Service, to open up the private rented sector in providing access to more affordable housing.

#### c) 5% Prioritise people in the surrounding area first

We prioritise applicants with an enhanced local connection under the Local Lettings Policy for New Build Council Homes and this has been included in a recent Housing Association new build Scheme in the North of the Borough. Given the demand for accommodation and number in priority bands, we would not recommend extending this further as it would compromise the Council's ability to meet its statutory duties.

#### d) 5% Related to own personal circumstances

Applicants commented on their own personal circumstances without identifying themselves (so these comments were not redacted) the circumstances of which are covered in the existing policy framework.

#### **DUE REGARD STATEMENT**

- 16. Partner and stakeholder and public consultation has been at the heart of the policy review. A Due Regard Statement has been completed and is in **Appendix B.** Analysis of the proportion of each protected characteristic in comparison with the profile of the current Housing Register demonstrates a comparable percentage response. This is positive considering the number of unanswered responses in the survey to the equality information, which range from 13 27%.
- 16.1. The one disparity was that the proportion of female respondents to the survey was higher than the gender profile of applicants on the housing register.
- 16.2. Given the length and content of the survey, the level of engagement and completion is positive and reflects the current focus on access to affordable housing.
- 16.3. There are 19 potential positive impacts on protected groups in the fourteen recommended changes, particularly around impact on homeless households, which supports one of the policy priorities.

16.4. Any unforeseen adverse impacts will be identified through monitoring processes and statistical/data analyses.

#### ADDITIONAL ANALYSIS CHANGE EIGHT

- 17. Review of age-designated properties shortlisting rules.
- 17.1. As part of the consultation process Doncaster Council's Strategic Housing Team requested further data analysis and clarification from Legal Services be undertaken on Change 8, due to concerns regarding the increase in more complex individuals, demand, potential impact of right to buy, community cohesion and sustainability.
- 17.2. Change 8 proposes to alter the way we prioritise applicants for agedesignated flats and bungalows that are advertised to applicants under 60 due to lower demand from those age 60 and over.
- 17.3. Currently we prioritise applicants' aged over 60 first, in priority band order and remaining applicants are then considered in descending age order, regardless of their priority. Therefore, we are considering these applicants in age order before considering their level of housing need. Due to the increases in applicants in priority bands this can mean that someone is lower on the shortlist because of their age but may be in the highest band, including statutory homeless cases.
- 17.4. Analysis confirmed that in 2021/22 478 properties were age designated flats and bungalows and represented c 40 percent of the properties available to relet. Of the 478 properties, 203 were allocated to applicants under 60. This includes applicants with medical needs and those on Doncaster Council's Accessible Housing Register. It also includes applicants who were allocated properties based on descending age order after exhausting age 60 and over bidders.
- 17.5. In Quarter 1 of 2022/23 123 age-designated properties were advertised to bid on, of which 11 were allocated to older applicants in the Platinum Band. One hundred and eight of the total bids were made by Platinum Band applicants. This confirms that stock access is limited to those in priority bands due to the age restrictions and current shortlisting rules in place.
- 17.6. Demand has increased from people aged 60 and over for some property types and locations and we review individual demand before deciding on what age the property is advertised to. Giving additional preference to applicants aged 60 and over ensures that they are prioritised for this type of accommodation, even when it is advertised to 50+ or 40+ age bands.

- 17.7. Legal services confirmed that so long as the local authority have complied with its statutory duties (to have regard to its homelessness and tenancy strategies and to frame its allocations policy to secure reasonable and additional preference for the groups of people referred to in section 166A of the Housing Act 1996), then it has flexibility in drafting its Allocations Policy to meet local needs and priorities. However, the local authority's approach must still be a rational one based on evidence linked to those local needs and priorities.
- 17.8. We were also able to identify other Local Authority housing allocations polices which gave additional preference to applicants aged 60 and over.
- 17.9. Outcomes from the public consultation noted that 75% were in favour of the change, 14% were neutral, 9% disagreed/strongly disagreed, and 2% did not respond. Sixty percent of the respondents who disagreed/strongly disagreed made an additional comment, of which 35% thought that this type of accommodation should be reserved for the elderly and seriously disabled.
- 17.10. Having considered a number of options, the recommendation is to continue to prioritise applicants aged 60 and over for this type of accommodation, and consider any remaining applicants under 60 by band order and not by age. This excludes applicants under 60 who have assessed medical needs for adapted accommodation.
- 17.11. There are three additional safeguards in place to support this change.
- 17.12. Of the ten Local lettings policies currently in place, four have an age restriction and further restrictions regarding conduct and convictions.
- 17.13. The policy already contains a mechanism to use a sensitive let working with housing management to identify where this is required, for example following an eviction or anti-social behaviour of the previous tenant.
- 17.14. There is an additional safeguard in the policy changes covered by Change 13 where we will make it clear in the policy when the council reserve the right to refuse making an offer of accommodation. The relevant example is "Where the behaviour or lifestyle of applicants or members of their household will not support a sustainable tenancy, for example in a sheltered housing bungalow or flat complex." This allows the applicant to be bypassed for an unsuitable offer of accommodation although they retain the right to appeal against this decision.

#### **BACKGROUND PAPERS**

Existing Housing Allocations Policy Consultation Response Report

#### Public Consultation Comments excluding redactions

#### **APPENDICES**

A Table of changes and recommendationsB Due Regard Statement

#### **GLOSSARY OF ACRONYMS AND ABBREVIATIONS**

- SLHD St Leger Homes of Doncaster
- EMT Executive Management Team

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Dave Richmond
Chief Executive St Leger Homes of Doncaster

#### <u>Proposed Changes to Doncaster Council's Housing Allocations Policy and Recommendations</u>

No	Change	Why?	Public consultation	Recommendation policy change
Change 1	Include incentives for under occupiers of council houses to downsize to a bungalow or flat e.g., enhanced priority.	To increase the number of family houses to re let as we do not have enough for those families in most need. To support our tenants into more affordable and suitable long-term accommodation.	80.60% of respondents agreed or strongly agreed.  7.04% of respondents disagreed or strongly disagreed.	Award Platinum priority where there is a need for this accommodation  Direct Matches can be used where there is a family with a specific need identified.  This will maximise the opportunity to increase the number of houses to relet to those most in need.
Change 2	Allocate a proportion of higher demand properties to those with lower needs.	To create balanced and sustainable communities. To give people in lower bands a chance of being rehoused.	74.14% of respondents agreed or strongly agreed.  7.62% of respondents disagreed or strongly disagreed.	Advertise 5% of properties by management area of the Borough to applicants in the silver, bronze band and transfer list with good tenancy conduct. This will include any allocations through Local Lettings Policies (LLP).
Change 3	Give priority to larger families in a priority band for larger properties (4 bed+ houses).	Only 2% of our housing stock is four bed or larger. There are fewer opportunities for larger families to be rehoused, so if they are in a priority band we should rehouse them first.	66.63% of respondents agreed or strongly agreed.  11.77% of respondents disagreed or strongly disagreed.	Prioritise all families in the higher priority bands of Gold and Platinum with a 4 bed + housing need to ensure we are giving this additional preference to those most in need.

Change 4	Strengthen the tenancy ready process and the affordability/sustainability of accommodation. Collect more information at application stage to offer targeted support before rehousing applicants who are at risk of tenancy failure e.g. due to affordability issues or previous tenancy failure.	To extend our tenancy sustainability support offer and stop tenants being set up to fail where there are concerns about affordability and sustainability of accommodation.	76.32% of respondents agreed or strongly agreed.  4.96% of respondents disagreed or strongly disagreed.	Collect more information from applicants at risk of tenancy failure through previous tenancy conduct and/or affordability, who are likely to be rehoused. Ensure information is proportionate and meets General Data Protection Regulation (GDPR) principles.
Change 5	Review of priority awarded to Homeless applicants with a priority need in accordance with best practice, e.g. where homelessness cannot be prevented for the unintentionally homeless who are vulnerable.	Prevent delay in Platinum priority being awarded to households where the housing duty owed can only be discharged through a suitable offer of council accommodation.  Reduce length of stay in temporary accommodation for these households.  Reduce the time taken to be re-housed by awarding the maximum priority.	72.05% of respondents agreed or strongly agreed. 6.58% of respondents disagreed or strongly disagreed.	Include two additional categories in the Platinum Band relating to homelessness:  1. Where homelessness cannot be prevented and owed a relief duty under Section 189(b) of the Housing Act 1996, in priority need and the local authority is not minded to believe that the household has become intentionally homeless, or the applicant is placed in temporary accommodation under s188, and is unable to access the private rented sector. This is subject to assessment by our Home Options Service.  2. Reapplication to a housing authority within two years of acceptance of a private rented sector offer under section 195A(1), the section

				193(2) duty will apply regardless of whether the applicant has a priority need where: a. a person makes a re-application for assistance within two years of accepting a private rented sector offer under section 193(7AA); and, b. the applicant is eligible for assistance and has become homeless unintentionally.  Point 2 is in existing legislation but is not explicit in the current policy.  Extend the existing ability to make direct offers after a twenty-eight day period to applicants in the above categories. (Replace policy wording 'will' with 'may').  Homeless applicants should make active bids from the first available bidding cycle and case officers reserve the right to make assisted bids on the customer's behalf. This
				may be outside of the customer's area preferences.
Change 6	Restrict applicants awarded Platinum priority who are moving from supported housing projects into independent living to those where we can nominate homeless people to fill their space. Remove	To open up the referral pathways into supported housing for single homeless cases. Remove the backdate of the priority effective date	61.78% of respondents agreed or strongly agreed. 5.88% of respondents	Restrict to applicants from projects who meet the following criteria.  Platinum banding will only be awarded where the applicant's engagement in the 'Resettlement Pathway' is confirmed by the Single

the priority backdate currently	as this is to the	disagreed or strongly	Point of Access (SPOA) Team. The	
the priority backdate currently given to these applicants.	as this is to the detriment of the growing number of statutory homeless single people.	disagreed or strongly disagreed.	spoa Team will confirm engagement where individuals meet the criteria below:  1. The individual was placed via Home Options and Spoa form at the start of their supported accommodation placement.  2. The individual has successfully completed a period of support.  3. The Individual has an up-to-date rent account and service charge.  4. Local connection rules apply in relation to the allocations policy.  5. The vacancy created by moving the individual on will	
			, ,	
			Supported Pathway.  6. Individuals will not be considered to be engaging in the resettlement pathway if they are refusing other suitable and reasonable	
			move-on options such as PRS or non-commissioned supported accommodation.	

				<ol> <li>As per the allocations policy an individual's Platinum Banding will be removed if they refuse an offer that is deemed suitable and reasonable.</li> </ol>
Change 7	Ensure the priority given to domestic abuse victims reflects the Domestic Abuse Act 2021.	To have a clear rehousing policy in line with best practice.	80.37% of respondents agreed or strongly agreed.  2.77% of respondents disagreed or strongly disagreed.	Have a planned move on category of Gold Band for applicants who are supported by agencies to find alternative accommodation.  Continue to assess those fleeing violence through homeless assessment as per the legislation.
Change 8	Change the way we prioritise people bidding on bungalows and age-designated flats advertised to 50+, 40+ and 30+ to band and effective priority date order to ensure we are rehousing people most in need.	Currently, we prioritise applicants in age order before considering their level of housing need.	75.29% of respondents agreed or strongly agreed.  8.66% of respondents disagreed or strongly disagreed.	Continue to give additional preference to applicants aged 60 and over and consider any remaining applicants under 60 in priority by band order and not by age.
Change 9	Amend priority for armed forces to include separated/divorced partners in the Platinum priority band if they have left forces accommodation in the last 5 years and have a housing need that they cannot resolve.	To be explicit in meeting the recommendation to support families moving out of armed forces accommodation.  Cllr Houlbrook has been briefed.	55.78% of respondents agreed or strongly agreed.  12.93% of respondents disagreed or strongly disagreed.	Include separated and divorced partners in both exemption from Local Connection criteria and Platinum priority band as family members.  In context, we have low numbers in this band with 5 active as of 01/04/2022 of which all were single people.

Change 10	Review the number of offers to applicants before they may lose their priority or, in the case of Bronze and General Band, may be suspended for 6 months e.g.  • One offer for all homeless applicants (in all bands),  • One offer for all platinum applicants,  • Two offers for all gold applicants  • Three offers for all other bands.	To be consistent on the number of offers to applicants given a priority band. To speed up the rehousing process and reduce the number of refusals. To support homeless prevention and the reduction in length of stays in temporary accommodation and supported housing projects.	55.78% of respondents agreed or strongly agreed. 11.89% of respondents disagreed or strongly disagreed.	Replace the current offer restrictions of 3 offers for all applicants excluding statutory homeless applicants who have 1 offer of suitable accommodation with:  • One offer for all homeless applicants (in all bands), • One offer for all platinum applicants • Two offers for all other bands • A penalty of suspension for 6 months (applies to all bands) • Removal of homeless priority  Offers to be reasonable and take into account personal circumstances including caring responsibilities/ access to existing schools etc in a decision making framework.  This has been amended following consultation to increase transparency, simplicity and introduce a more equitable system that is easier to explain, understand and administer.
Change 11	Amend Doncaster Council's Accessible Housing Register (AHR) policy to include a refusal penalty in line with the revised Housing Allocations policy (change 10).	Many applicants on the Accessible Housing Register have refused more than 10 offers of accommodation that would meet their assessed needs. To	59.93% of respondents agreed or strongly agreed.  9.47% of respondents disagreed or strongly disagreed.	Include a refusal penalty in line with Change 10 for Accessible Housing Register (AHR) applicants.  Applicants on AHR are in the Gold or Silver Band.  The proposal is for two offers.

		be consistent with other applicants in priority bands. To reduce the time it takes to re let these properties.		Offers to be reasonable and take into account personal circumstances including caring responsibilities/ access to existing schools etc. and in chosen areas where nominated for properties or on bids placed by the applicant.
Change 12	Simplify the advertising of low demand properties by promoting schemes we know are harder to let on our website to raise awareness and interest before we have a vacancy.	To reduce the administrative process and identify potential tenants more quickly.  To ensure more transparency and provide more information on schemes to enable customers to make informed decisions.  To manage customer expectation.	70.21% of respondents agreed or strongly agreed.  2.66% of respondents disagreed or strongly disagreed.	Promote lower demand schemes on our website with open advertising and flexible criteria when required/  Remove the Open Market list of owners who do not qualify for the Housing Register due to increases in demand, properties are rarely advertised to this list.
Change 13	Be clearer on where we reserve the right to not offer a property e.g. where there is a local lettings policy, a property is not medically suitable, we receive an unsatisfactory reference at confirmation stage etc.	To increase applicants' understanding and manage expectations by giving examples of the reasons why we may not continue with an offer of accommodation.	75.52% of respondents agreed or strongly agreed.  2.65% of respondents disagreed or strongly disagreed.	Include a section on Right not to offer in the policy include examples such as:  • Severe Overcrowding • Does not meet identified medical needs • Unsuitable to live in a sheltered scheme • Does not meet the criteria of a Local Lettings Policy • Property no longer available

Change 14	Include Doncaster Council's right to suspend the housing register and allocations process to respond to an emergency / extraordinary circumstance.	To be able to respond to emergency events that present overwhelming short-term demand on available stock e.g., floods and the pandemic.	67.79% of respondents agreed or strongly agreed.  7.50% of respondents disagreed or strongly disagreed.	Include Doncaster Council's right to suspend the housing register and allocations process to respond to an emergency / extraordinary circumstance. To be agreed by the SLHD Chief Executive Officer and Housing Portfolio Holder.
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# **EQUALITY, DIVERSITY AND INCLUSION**

# DONCASTER METROPLITAN BOROUGH COUNCIL

### **Due Regard Statement Template**

How to show due regard to the equality duty in how we develop our work and in our decision making.

#### **Due Regard Statement**

A **Due Regard Statement** (DRS) is the tool for capturing the evidence to demonstrate that due regard has been shown when the council plans and delivers its functions. A Due Regard Statement must be completed for all programmes, projects and changes to service delivery.

- A DRS should be initiated at the beginning of the programme, project or change to inform project planning
- The DRS runs adjacent to the programme, project or change and is reviewed and completed at the relevant points
- Any reports produced needs to reference "Due Regard" in the main body of the report and the DRS should be attached as an appendix
- The DRS cannot be fully completed until the programme, project or change is delivered.

1 Name of the 'policy' and briefly describe the activity being considered including aims and expected outcomes. This will help to determine how relevant the 'policy' is to equality.

Review of Doncaster Council's Housing Allocations Policy last updated in 2018. This policy sets out the criteria for access to council homes and nominations to Housing Associations (Registered Providers) for a proportion of alternative social housing in Doncaster. Statutory Guidance is given in Part VI of the 1996 Housing Act and Code of Guidance.

This is a substantial review, with eighteen initial changes considered and fourteen identified potential changes reaching consultation stage.

Changes are being made to respond to changes in the housing market, reduction in turnover of family housing to relet and significant increases in demand from applicants who are unsuitably housed and increasing homelessness, to ensure that the policy is fit for purpose and prioritises those most in need.

#### Change 1

Include incentives for under occupiers of council houses to downsize to a bungalow or flat e.g. enhanced priority.

**Why?** To increase the number of family houses to re let as we do not have enough for those families in most need. To support our tenants into more affordable and suitable long-term accommodation.

#### Change 2

Allocate a proportion of higher demand properties to those with lower needs.

**Why?** To create balanced and sustainable communities. To give people in lower bands a chance of being rehoused.

#### Change 3

Give priority to larger families in a priority band for larger properties (4 bed+ houses).

**Why?** Only 2% of our housing stock if four bed or larger. There are less opportunities for larger families to be rehoused, so if they are in a priority band we should rehouse them first

#### Change 4

Strengthen the tenancy ready process and the affordability/sustainability of accommodation. Collect more information at application stage to offer targeted support before rehousing applicants who are at risk of tenancy failure e.g. due to affordability issues or previous tenancy failure.

**Why?** To extend our tenancy sustainability support offer and stop tenants being set up to fail where there are concerns about affordability and sustainability of accommodation

#### Change 5

Review of priority awarded to Homeless applicants with a priority need in accordance with best practice, e.g. where homelessness cannot be prevented for the unintentionally homeless who are vulnerable.

**Why?** To prevent delays in Platinum priority being awarded to those with limited rehousing options.

#### Change 6

Restrict applicants awarded Platinum priority who are moving from supported housing projects into independent living to those where we can nominate homeless people to fill their space. Remove the priority backdate currently given to these applicants.

**Why?** To open up the referral pathways into supported housing for single homeless cases. Remove the backdate of the priority effective date as this is to the detriment of a growing number of statutory homeless single people.

# Change 7

Ensure the priority given to domestic abuse victims reflects the Domestic Abuse Act 2021.

**Why?** To have a clear rehousing policy in line with best practice.

# Change 8

Change the way we prioritise people bidding on bungalows and age-designated flats advertised to 50+, 40+ and 30+ to band and effective priority date order to ensure we are rehousing people most in need.

**Why?** Currently, we prioritise applicants in age order before considering their level of housing need which is potentially open to legal challenge as discriminatory.

# Change 9

Amend priority for armed forces to include separated/divorced partners in the Platinum priority band if they have left forces accommodation in the last 5 years and have a housing need that they cannot resolve.

**Why?** To be explicit in meeting the recommendation to support families moving out of armed forces accommodation.

# Change 10

Review the number of offers to applicants before they may lose their priority or, in the case of Bronze and General Band, may be suspended for 6 months e.g. 1 offer for all homeless applicants (in all bands), 1 offer for all platinum applicants, 2 offers for all gold applicants and 3 offers for all other bands.

**Why?** To be consistent on the number of offers to applicants given a priority band. To speed up the rehousing process and reduce the number of refusals.

# **Change 11**

Amend Doncaster Council's Accessible Housing Register (AHR) policy to include a refusal penalty in line with the revised Housing Allocations policy (change 10).

**Why?** Many applicants on the Accessible Housing Register have refused more than 10 offers of accommodation that would meet their assessed needs. To be consistent with other applicants in priority bands. To reduce the time it takes to re let these properties.

## Change 12

Simplify the advertising of low demand properties by promoting schemes we know are harder to let on our website to raise awareness and interest before we have a vacancy.

**Why?** To reduce the administrative process and identify potential tenants more quickly. To ensure more transparency and provide more information on schemes to enable customers to make informed decisions.

		Change 13
		Be clearer on where we reserve the right to not offer a property e.g. where there is a local lettings policy, a property is not medically suitable, we receive an unsatisfactory reference at confirmation stage etc.
		<b>Why?</b> To increase applicants' understanding of the reasons why we may not continue with an offer of accommodation.
		Change 14
		Include Doncaster Council's right to suspend the housing register and allocations process to respond to an emergency situation / extraordinary circumstance.
		<b>Why?</b> To be able to respond to emergency events that present overwhelming short term demand on available stock e.g. floods and the pandemic.
2	Service area responsible for completing this statement.	SLHD Housing and Customer Services on behalf of Doncaster Council.
		Doncaster Council Legal Services
3	Summary of the information considered across the protected groups.	Protected user groups as defined by the Equalities Act 2010 are: Age, Disability, Race, Sex, Sexual Orientation, Religion and Belief, Maternity and Pregnancy, Gender Reassignment, Marriage and Civil Partnership
		Doncaster have chosen to add three additional groups which are not included in the Equalities Act 2010. These are:
		Armed Forces and Veterans
		<ul><li>Homelessness</li><li>Socio-economic</li></ul>

Below is confirmation of the declared protected groups available, by category, for both the Housing Register as of 1 September 2022 and the Public Consultation on the Housing Allocations Policy Review, which was open for 10 weeks from 20 June 2022 to 31 August 2022.

As of 1 September 2022 there were c 8,000 active housing applications on the housing register including 1072 on the transfer list.

Responses vary from the public consultation and the percentage respondents are listed for comparison against each protected characteristic.

## Age

Results from public consultation responses are representative of the age profile of the Housing Register. Although applicants aged 75 and over appear to be underrepresented, we are not able to draw this conclusion due to 13% of respondents not confirming their age.

	% Housing Register	% Public Consultation
Under 18	0.05	7.25
18 – 24	9.69	
25 – 34	25.80	19.52
35 – 44	20.96	18.13
45 – 54	14.71	15.94
55 – 64	13.44	14.90
65 – 74	9.10	7.04
75+	6.24	3.81
Not answered	-	13.39

# Disability

Due to a high percentage of those not answering this question in the consultation we cannot draw conclusions on the true percentage of those with a disability. During stakeholder events we also engaged with Statutory and Voluntary sector organisations supporting disabled people, including Adult Social Care, Live Inclusive service users, Public Health and RDASH.

	% Housing Register	% Public Consultation
Yes	32.53	21.59
No	0.09	56.58
Prefer not to say	3.02	8.20
Not answered	4.34	13.63

#### Race

Considering over 17% of respondents preferred not to give this information or did not answer, the profile of respondents is very close to the profile of applicants on the housing register.

	% Housing register	% Public Consultation
White British	82.38	71.48
White Irish	0.17	0.35
Gypsy Traveller	0.21	0.23
White Any Other	9.01	6.35
Black African	1.97	1.15

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Black Caribbean	0.26	0.35
Black Any Other	0.29	0.23
Arab	0.37	0.00
Chinese	0.18	0.12
Asian Bangladeshi	0.05	0.00
Asian Indian	0.23	0.00
Asian Pakistani	0.55	0.12
Asian Any Other	1.60	0.69
Mixed W&B African	0.11	0.12
Mixed W&B Caribbean	0.68	0.46
Mixed White & Asian	0.29	0.69
Mixed Any Other	0.33	0.23
Other Ethnic Group	0.99	0.12
Prefer Not to Say	0.33	3.58
Not answered	-	13.74
		1

### Sex

Although we are not able to confirm the shortfall in make responses as over 15% of respondents to the public consultation chose not to provide this information, there is still a higher percentage of female respondents to the public survey than represented on the housing register. Direct contact was made with each applicant through their account, on

social media and both the HomeChoice and corporate websites to encourage participation.

	% Housing Register	% Public Consultation
Male	63.29	21.02
Female	36.71	63.51
Prefer not to say	-	2.89
Not answered	-	12.59

# **Gender Reassignment**

This group was over represented in terms of the percentage of responses from the public consultation to the housing register and also over 17% of respondents did not provide this information.

	% Housing Register	% Public Consultation
Yes	0.13	1.85
No	99.87	80.25
Prefer not to say	-	3.93
Not answered		13.97

# **Sexual Orientation**

Despite over 27% of respondents not providing this information on the public consultation, groups are well represented in the consultation.

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	% Housing register	% Public consultation
Heterosexual	80.86	65.82
Bisexual	1.20	3.81
Gay	0.64	0.69
Lesbian	0.61	0.46
Prefer not to say	7.76	12.39
Not answered	8.93	15.59

# **Religion and Belief**

Comparable information is not available from the Housing Register. Over 23% of respondents chose not to give this information.

	Actual No.	%
Christain	275	31.76
Catholic	67	7.74
Jewish	1	0.12
Muslim	17	1.96
Buddhist	4	0.46
Hindu	0	0.00
Sikh	0	0.00
No Religion or Atheist	281	32.45
Other	18	2.08
Prefer not to say	81	9.35
Not answered	122	14.09

## **Armed Forces Veterans**

We consulted with the Community Covenant Group during Stakeholder consultation where all organisations and related services are represented.

	Actual No.	%
Yes	75	0.92
No	7026	85.86
Prefer Not to Say	1082	13.22
Total	8183	-

The impact of the 14 proposed changes have been considered against each characteristic and are identified below in terms of positive, negative and neutral impact.

**Change 1** Include incentives for under occupiers of council houses to downsize to a bungalow or flat e.g., enhanced priority.

Protected Characteristic	Impact	Further explanation
Age	Positive	The enhanced priority will
		support applicants who want
		to move from a council house
		into a flat or bungalow into
		more appropriate and
		sustainable accommodation.
Disability	Positive	The enhanced priority will
•		further support those with
		medical rehousing needs to
		move from a council house
		into a flat or bungalow into
		more appropriate and
		sustainable accommodation.
Race	Neutral	The change does not impact
	1130	on Race

Sex	Neutral	The change does not impact on Gender
Sexual Orientation	Neutral	The change does not impact on Sexual Orientation
Maternity and Pregnancy	Positive	The aim of this change is to increase the amount of family houses available to relet to those most in need.
Gender reassignment	Neutral	The change does not impact on Gender reassignment
Marriage and Civil Partnership	Neutral	The change does not impact on Marriage and Civil Partnership
Veterans	Neutral	The change does not impact on Veterans
Homelessness	Positive	The aim of this change is to increase the amount of family houses to relet to those most in need.
Socio- economic	Positive	Increasing the amount of affordable family housing to those most in need.

**Change 2** Allocate a proportion of higher demand properties to those with lower needs. This change does not distinguish between households based on any of the characteristics below.

Protected Characteristic	Impact	Further explanation
Age	Neutral	The change does not impact on Age
Disability	Neutral	The change does not impact on Disability
Race	Neutral	The change does not impact on Race
Sex	Neutral	The change does not impact on Gender
Sexual Orientation	Neutral	The change does not impact on Sexual Orientation
Maternity and Pregnancy	Neutral	The change does not impact on Maternity and Pregnancy
Gender reassignment	Neutral	The change does not impact on Gender reassigment
Marriage and Civil Partnership	Neutral	The change does not impact on Marriage and Civil Partnerships

		on Veterans
		UII Veteralis
Homelessness	Positive/Negative	The potential impact can be both positive and negative. Positive as it will, in some cases, support homeless prevention by enabling applicants to access social housing before their circumstances escalate. Negative because it will reduce the number of
		properties allocated based on housing need and available to those most in need including statutory homeless applicants.
Socio-economic	Neutral	This change does not impact on socio economic

Neutral

The change does not impact

Veterans

**Change 3** Give priority to larger families in a priority band for larger properties (4 bed+houses). This change is targeted to rehousing larger families in housing need who have limited opportunities to access the private rented sector.

Protected Characteristic	Impact	Further explanation
Age	Neutral	This change does not impact on Age

Disability	Neutral	This change does not impact on Disability
Race	Neutral	This change does not impact Race
Sex	Neutral	This change does not impact Gender
Sexual Orientation	Neutral	This change does not impact Sexual Orientation
Maternity and Pregnancy	Neutral	This change does not impact Maternity and Pregnancy
Gender reassignment	Neutral	This change does not impact Gender reassignment
Marriage and Civil Partnership	Neutral	This change does not impact Marriage and Civil Partnerships
Veterans	Neutral	This change does not impact Veterans
Homelessness	Positive	This will prioritise larger families who are predominantly homeless or threatened with homelessness to access the limited amount of 4 bed and larger properties becoming available to re let.

		This group of applicants have fewer options in the private rented sector if on a low income due to the benefit cap.
Socio- economic	Neutral	This change does not impact Socio-economic

**Change 4** Strengthen the tenancy ready process and the affordability/sustainability of accommodation. Collect more information at application stage to offer targeted support before rehousing applicants who are at risk of tenancy failure e.g. due to affordability issues or previous tenancy failure.

This change will identify those who have limited income and also issues with previous tenancy failure.

Protected Characteristic	Impact	Further explanation
Age	Positive	Young people under 25 on benefits have limited access to help with housing costs and need initial support in managing a tenancy.
Disability	Neutral	This change does not impact on Disability
Race	Neutral	This change does not impact on Race

Sex	Neutral	This change does not impact on Gender
Sexual Orientation	Neutral	This change does not impact on Sexual Orientation
Maternity and Pregnancy	Neutral	This change does not impact on Maternity and Pregnancy
Gender reassignment	Neutral	This change does not impact on Gender reassignment
Marriage and Civil Partnership	Neutral	This change does not impact on Marriage and Civil Partnership
Veterans	Neutral	This change does not impact on Veterans
Homelessness	Positive	This will identify applicants at an earlier stage who would benefit from tenancy support to sustain a tenancy and prevent homelessness.
Socio- economic	Neutral	This change does not impact on Socio-economic

**Change 5** Review of priority awarded to Homeless applicants with a priority need in accordance with best practice, e.g. where homelessness cannot be prevented for the unintentionally homeless who are vulnerable.

Protected Characteristic	Impact	Further explanation
Age	Neutral	This change does not impact on Age
Disability	Neutral	This change does not impact on Disability
Race	Neutral	This change does not impact on Race
Sex	Neutral	This change does not impact on Gender
Sexual Orientation	Neutral	This change does not impact on Sexual Orientation
Maternity and Pregnancy	Neutral	This change does not impact on Maternity and Pregnancy
Gender reassignment	Neutral	This change does not impact on Gender reassignment
Marriage and Civil Partnership	Neutral	This change does not impact on Marriage and Civil Partnership
Veterans	Neutral	This change does not impact on Veterans
Homelessness	Positive	The aim of this change is to support homeless applicants

		in accessing the appropriate priority to avoid delays in the process and reduce time in temporary accommodation
Socio- economic	Neutral	This change does not impact on Socio-economic

**Change 6** Restrict applicants awarded Platinum priority who are moving from supported housing projects into independent living to those where we can nominate homeless people to fill their space. Remove the priority backdate currently given to these applicants. We have worked with supported housing providers to look at this option and how it will work in practice.

Protected Characteristic	Impact	Further explanation
Age	Neutral	This change does not impact on Age
Disability	Neutral	This change does not impact on Disability
Race	Neutral	This change does not impact on Race
Sex	Neutral	This change does not impact on Gender
Sexual Orientation	Neutral	This change does not impact on Sexual Orientation

Maternity and Pregnancy  Gender reassignment	Neutral Neutral	This change does not impact on Maternity and Pregnancy  This change does not impact on Gender reassignment
Marriage and Civil Partnership	Neutral	This change does not impact on Marriage and Civil Partnership
Veterans	Neutral	This change does not impact on Veterans
Homelessness	Positive	The aim of this change is to restrict priority to those leaving supported housing projects to providers who will accept nominations for homeless applicants to fill that place. This is to support the Council in discharging statutory duties and is especially important given the rise in single statutory homeless cases.
Socio- economic	Neutral	This change does not impact on Socio-economic

**Change 7** Ensure the priority given to domestic abuse victims reflects the Domestic Abuse Act 2021.

Protected Characteristic	Impact	Further explanation
Age	Neutral	This change does not impact on Age
Disability	Neutral	This change does not impact on Disability
Race	Neutral	This change does not impact on Race
Sex	Neutral	This support is not Gender specific
Sexual Orientation	Neutral	This change does not impact on Sexual Orientation
Maternity and Pregnancy	Neutral	This change does not impact on Maternity and Pregnancy
Gender reassignment	Neutral	This change does not impact on Gender reassignment
Marriage and Civil Partnership	Neutral	This change does not impact on Marriage and Civil Partnership
Veterans	Neutral	This change does not impact on Veterans

Homelessness	Positive	This change will support both domestic abuse victims who are homeless and those who wish to make a planned move who will have clear pathways into priority bands.
Socio- economic	Neutral	This change does not impact on Socio-economic

**Change 8** Change the way we prioritise people bidding on bungalows and age-designated flats advertised to 50+, 40+ and 30+ to band and effective priority date order to ensure we are rehousing people most in need.

Protected Characteristic	Impact	Further explanation
Age	Positive/Negative	This is both positive and negative as applicants aged 60 and over will continue to be given priority for this type of accommodation. Underage applicants, with the exception of those with assessed medical needs for adapted properties, will now be considered in priority band order and not age.
Disability	Neutral	This change does not impact on Disability as those with

		needs for adapted accommodation are prioritise regardless of age.
Race	Neutral	This change does not impact on Race
Sex	Neutral	This change does not impact on Gender
Sexual Orientation	Neutral	This change does not impact on Sexual Orientation
Maternity and Pregnancy	Neutral	This change does not impact on Maternity and Pregnancy
Gender reassignment	Neutral	This change does not impact on Gender reassignment
Marriage and Civil Partnership	Neutral	This change does not impact on Marriage and Civil Partnership
Veterans	Neutral	This change does not impact on Veterans
Homelessness	Positive/Negative	Applicants aged 60 and over who are homeless will be considered before underage applicants.

Socio- economic	Neutral	This change does not impact
		on Socio-economic

**Change 9** Amend priority for armed forces to include separated/divorced partners in the Platinum priority band if they have left forces accommodation in the last 5 years and have a housing need that they cannot resolve.

This change is in line with recommended practice.

Protected Characteristic	Impact	Further explanation
	puot	Tartioi explanation
Age	Neutral	This change does not impact
		on Age
Disability	Neutral	This change does not impact
		on Disability
Race	Neutral	This change does not impact
		on Race
Sex	Neutral	This change does not impact
		on Gender
Sexual Orientation	Neutral	This change does not impact
		on Sexual Orientation
Maternity and Pregnancy	Neutral	This change does not impact
		on Maternity and Pregnancy

Gender reassignment	Neutral	This change does not impact on Gender reassignment
Marriage and Civil Partnership	Neutral	This change does not impact on Marriage and Civil Partnership
Veterans	Positive	This change will support veteran's families in accessing housing in Doncaster who meet the criteria. The priority award will increase their chances of being rehoused and is in accordance with best practice.
Homelessness	Positive	This will ensure that divorced or separated spouses of armed forces personnel will not have to go through the homeless assessment route as will have a clear pathway into a priority band
Socio- economic	Neutral	This change does not impact on Socio-economic

**Change 10** Review the number of offers to applicants before they may lose their priority or, in the case of Bronze and General Band, may be suspended for 6 months e.g. 1 offer

for all homeless applicants (in all bands), 1 offer for all platinum applicants, 2 offers for all gold applicants and 3 offers for all other bands.

This change impacts on all applicants and we are committed to support applicants in making informed choices and classing offers as reasonable that meet any identified needs such as access to care and support. Vulnerability is actively identified throughout the application and offer process and appropriate support given, including assisted bidding and pro-active work with individuals, advocates and family members to ensure that they are not disadvantaged through this process.

After consideration of the feedback, this change has been amended to make it fairer, consistent and a transparent solution for customers in response to concerns raised. This will make it a more equitable solution which is easier to communicate and administer.

Protected Characteristic	Impact	Further explanation
Age	Neutral	This change does not impact due to the safeguards above
Disability	Neutral	This change does not impact due to the safeguards in place
Race	Neutral	This change does not impact due to the safeguards in place
Sex	Neutral	This change does not impact due to the safeguards in place
Sexual Orientation	Neutral	This change does not impact due to the safeguards in place

M-1	Mandani	This share a decrease it
Maternity and Pregnancy	Neutral	This change does not impact
		due to the safeguards in place
Gender reassignment	Neutral	This change does not impact
		due to the safeguards in place
Marriage and Civil	Neutral	This change does not impact
Partnership		due to the safeguards in place
Veterans	Neutral	This change does not impact
		due to the safeguards in place
Homelessness	Positive	This will support people who
		have priority for
		homelessness to make
		informed decisions about the
		housing options available to
		them. It will also ensure that
		applicants in each homeless
		category have an equitable
		and consistent number of
		offers and support shorter
		stays in temporary
		accommodation.
Socio- economic	Neutral	This does not impact Socio-
		economic

**Change 11** Amend Doncaster Council's Accessible Housing Register (AHR) policy to include a refusal penalty in line with the revised Housing Allocations policy Change 10

Vulnerability is actively identified throughout the application and offer process and appropriate support given, including assisted bidding and pro-active work with individuals, advocates and family members to ensure that they are not disadvantaged through this process.

Protected Characteristic	Impact	Further explanation
Age	Neutral	This change does not impact on Age
Disability	Positive	This will support disabled applicants to make more informed decisions about the housing options available to them. The implementation of this change needs to be managed and applicants supported in this transition.
Race	Neutral	This change does not impact on Race
Sex	Neutral	This change does not impact on Gender
Sexual Orientation	Neutral	This change does not impact on Sexual Orientation
Maternity and Pregnancy	Neutral	This change does not impact on Maternity and Pregnancy

Gender reassignment	Neutral	This change does not impact on Gender Reassignment
Marriage and Civil Partnership	Neutral	This change does not impact on Marriage and Cicil Partnership
Veterans	Neutral	This change does not impact on Veterans
Homelessness	Neutral	This change does not impact on Homelessness
Socio- economic	Neutral	This change does not impact on Socio-economic

**Change 12** Simplify the advertising of low demand properties by promoting schemes we know are harder to let on our website to raise awareness and interest before we have a vacancy.

This change is to be more transparent in the advertising and letting of lower demand homes by promoting them on our website. This will give applicants information on properties that may be more realistic options if they meet the criteria of the property advert.

Protected Characteristic	Impact	Further explanation
Age	Neutral	This change does not impact on Age

Disability	Neutral	This change does not impact
Disability	Neutral	
		on Disability
Race	Neutral	This change does not impact
		on Race
Sex	Neutral	This change does not impact
		on Gender
Sexual Orientation	Neutral	This change does not impact
Jexual Orientation	Neutrai	on Sexual Orientation
		on Sexual Offernation
Maternity and Pregnancy	Neutral	This change does not impact
		on Maternity and Pregnancy
Gender reassignment	Neutral	This change does not impact
		on Gender reassignment
Marriage and Civil	Neutral	This change does not impact
Partnership	Neutrai	on Marriage and Civil
1 arthership		Partnership
		T artiferentip
Veterans	Neutral	This change does not impact
		on Veterans
Homelessness	Positive	This change will give
		applicants who need housing
		urgently more information
		about properties that may be
		suitable for them and enable
		them to make an informed
		choice.

Socio- economic	Neutral	This change does not impact	
		on Socio-economic	

**Change 13** Be clearer on where we reserve the right to not offer a property e.g., where there is a local lettings policy, a property is not medically suitable, we receive an unsatisfactory reference at confirmation stage etc.

This change is to manage the expectations of applicants and provide more clarity on the offer process

Protected Characteristic	Impact	Further explanation
Age	Neutral	This change does not impact Age
Disability	Neutral	This change does not impact Disability
Race	Neutral	This change does not impact Race
Sex	Neutral	This change does not impact Gender
Sexual Orientation	Neutral	This change does not impact Sexual Orientation
Maternity and Pregnancy	Neutral	This change does not impact Maternity and Pregnancy

		Gender reassignment	Neutral	This change does not impact
				on Gender reassignment
		Marriage and Civil	Neutral	This change soes not impact
		Partnership		on Marriage and Civil
				Partnership
		Veterans	Neutral	This change does not impact
				Veterans
		Homelessness	Neutral	This change does not impact
				Homelessness
		Socio- economic	Neutral	This change does not impact
				Socio-economic
		Change 14 Include Doncaster Council's right to suspend the housing register and allocations process to respond to an emergency / extraordinary circumstance.  This change is to enable an appropriate response to emergency events that present overwhelming short-term demand on available housing stock. This will be managed through the emergency planning process and reflect corporate priorities. Potential impact on protected groups will be assessed at the time and the outcome dependent on the situation.		
4	Summary of the consultation/engagement activities	Elected members Five consultation events with 47 elected members in attendance to form the policy changes. Monthly updates to elected members from February onwards which are ongoing.		
		Parish Councils  We presented the changes to the Parish Council joint committee, provided with a factsheet and encouraged them to engage their parishioners in the Public Consultation.		

# **Employee groups**

Six employee groups were consulted with across Access to Homes and Housing and Customer Services whose role in directly/indirectly impacted by the policy. They were also given information to support customers in taking part in the consultation.

# Survey with under-occupiers of council homes claiming assistance with housing costs to inform Change 1 proposal

Our Community Involvement Team contacted 234 council tenants identified as underoccupying a council house by 2 or more bedrooms, of pensionable age, and claiming help with their housing costs, to understand if there were barriers to those wanting to downsize to a bungalow or flat. This has informed the proposed policy change and also additional work being carried out with our Tenancy Sustainability Team in making proposals to extend the support offered in this situation.

#### **Stakeholders**

451 organisations in total were consulted with during the stakeholder consultation. Direct face-to-face consultation was carried out with 59 different stakeholder groups including Voluntary Sector organisations, Complex Lives, Housing Associations, Supported Housing Providers, Public Health and a range of council departments. A presentation and/or factsheet was emailed detailing the proposed amendments to Doncaster Council's Housing Allocation Policy. Stakeholder feedback was noted during the direct consultation and via the use of a dedicated email inbox where an additional 26 were received. This feedback informed the changes and those taken to final public consultation. A full record of the consultation will be retained should it be required.

## **Public Consultation**

The total responses to the online public consultation from June 2022 to 31 August 2022 over 10 weeks was 866 of which 98% lived in the Doncaster Borough. Fifteen were from outside of the borough, eleven of which have active housing applications. There were an

		additional 1041 comments. There was also an opportunity to suggest any changes that may have been missed in the proposals and 222 responded. The main themes are covered section 16.5 of the main report.  Community Engagement Direct engagement with twelve community groups completing the survey above and totalling 239 of the total responses. Community Groups included family hubs, Doncaster Youth Council, GIG (Get Involved Groups) and the Minority Partnership Board.  Legal Input Advice and support throughout from Doncaster Council Legal Services.
5	Real Consideration:  Summary of what the evidence shows and how has it been used	Analysis of the proportion of each protected characteristic in comparison with the profile of the current Housing Register shows a comparable percentage response. This is positive considering the number of unanswered responses which ranged from 13 - 27%. The one disparity was that the proportion of female respondents to the survey was higher than the gender profile of applicants on the housing register.  Given the length and content of the survey, the level of engagement and completion is positive and reflects the current focus on access to affordable housing.  There are 19 positive impacts on protected groups in the fourteen proposed changes, particularly around impact on homeless households, which supports one of the aims of the policy. There are 3 potential positive/negative impacts which will need to be monitored.  Staff and stakeholders were empowered to assist and support the public to complete the survey to ensure that no one was excluded for participating.  The impact of Changes 10 and 11 relating to reducing the number of offers made to an applicant before losing their priority or being suspended, will inform the support and advice given to applicants as part of the process and also the need for a robust, consistent and fair procedure to be in place.

6	Decision Making	Vulnerability is actively identified throughout the application and offer process and appropriate support given, including assisted bidding and pro-active work with individuals, advocates and family members to ensure that they are not disadvantaged through this process.  A summary of the overall findings of this statement have been included within the relevant reports as well as being attached in full as an Appendix. Cabinet will consider this report on the 30 November 2022 on the outcome of the consultation and recommended changes to the Housing Allocations Policy following input from  SLHD Executive Management Team (completed) Doncaster Council Executive Leadership Team Feedback from Scrutiny on consultation process Doncaster Council Executive Board Feedback from Scrutiny on both the policy changes
7	Monitoring and Review	<ul> <li>Activity under this process will be reported to SLHD Director of Housing and Customer Services.</li> <li>The process will be reviewed for its effectiveness after 12 months with agreed performance indicators to identify if the policy is fulfilling its objectives and if there are any unexpected consequences or changes in priority that need to be addressed.</li> </ul>
8	Sign off and approval for publication	*To be completed on approval of the recommended policy changes*

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# **OVERVIEW & SCRUTINY WORK PLAN 2022/23**

	оѕмс	H&ASC O&S	CYP O&S	R&H O&S	C&E O&S
			Tues, 26 <sup>th</sup> April 2022, 9am MS Teams (CR)		
April			Children's Social Care     Front Door Referrals     (Meeting with     Headteachers)		
	Thurs 12 <sup>th</sup> May 2022, 10am MS Teams (CR)	Tues, 10 <sup>th</sup> May 2022, 2pm MS Teams (Joint with CYP O&S) (CM)	Tues, 10 <sup>th</sup> May 2022, 2pm MS Teams (Joint with H&ASC O&S) (CM)		
	Commissioning (meeting with service providers)	<ul><li>Children's Mental Health Strategy</li><li>Speech Therapist</li><li>Health Visiting</li></ul>	<ul><li>Children's Mental Health Strategy</li><li>Speech Therapist</li><li>Health Visiting</li></ul>		
Мау	Mon 30 <sup>th</sup> May 2022, 2pm MS Teams Briefing Session (CR)		Monday 23 <sup>rd</sup> May at 1pm MS Teams (CM)		
	Poverty Position Statement		DCST and Inspection update		
	Mon 30 <sup>th</sup> May 2022, 3pm MS Teams (CR/CM)	Mon 6 <sup>th</sup> June 2022, 2pm MS Teams (CR/CM)	Tues, 14 <sup>th</sup> June 2022, 10am MS Teams (CR/CM)	Wed, 15 <sup>th</sup> June 2022, 10am MS Teams (CR/CM)	Thur, 16 <sup>th</sup> June 2022, 4pm MS Teams (CR/CM)
	Work Planning Meeting	Work Planning Meeting	Work Planning Meeting	Work Planning Meeting	Work Planning Meeting
	Thurs, 9 <sup>th</sup> June 2022, 2pm Council Chamber (CM)		Mon, 27 <sup>th</sup> June 2022, 4.30pm Council Chamber (CM)		Age
June	Youth Justice Plan (c)		Home to School Travel     Assistance Policy 2022- 2027(c)		genda
	Thur 23 <sup>rd</sup> June 2022, 10am Council Chamber (CM/SM)				
	Qtrly Finance &     Performance Report – Qtr 4 21/22 (c)				Item

Please note dates of meetings/rooms/support may change

				Thease note dates of intecting	37100111373upport Illay change
	DMBC     SLHD     Scrutiny Work Plan				
	Thur 7 <sup>th</sup> July 2022, 9 am Council Chamber (CR), Members Briefing				Fri 15 <sup>th</sup> July 2022, 10am MS Teams
	DDT Investment Plan (c)				Biodiversity Net Gain -     Biodiversity Offsetting (c)
July	Thur 7 <sup>th</sup> July 2022, 10am Council Chamber (CR)	Mon 18 <sup>th</sup> July 2022 at 1pm Council Chamber (CR)	Thur 21st July 2022, 4:30pm MS Teams Briefing Session (CM)		Thur 28 <sup>th</sup> July 2022, 2pm (CM/CR) Briefing Session in Council Chamber
	DCST Performance Quarter 4 (c)	Adult Mental Health overview (c)	Education White Paper (c)		Community     Assets/Community Assets     Transfer (c)
	Thur 7 <sup>th</sup> July 2022, 11am Council Chamber (CR) Members Briefing				
	Commissioning – Aspire/SY Police/ Conclusion (c)				
	Thur 18 <sup>th</sup> August 2022 10am MS Teams (CR)				Mon 8 <sup>th</sup> August 2022 4:30pm MS Teams (CR)
Aug	<ul><li>Culture Strategy (c)</li><li>Fairness and Wellbeing Commission</li></ul>				Members Briefing –     Update on SSDP Priorities     and Crime Statistics (c)
	Thur 8 <sup>th</sup> Sept 2022, 10am Council Chamber (CM/RW)	Thur 29 <sup>th</sup> Sept 2022, 10am Council Chamber (CM)	Cancelled Thur 15 <sup>th</sup> Sept 2022 moved to 13 <sup>th</sup> October at 4.30pm, Council Chamber (CR)		Cancelled Fri 16 <sup>th</sup> Sept 2022, 10am, MS Teams (CM) Moved to 25 <sup>th</sup> Nov 2022 11:30am
Sept	<ul> <li>Qtrly Finance &amp; Performance Report – Qtr 1 22/23</li> <li>DMBC</li> <li>SLHD</li> <li>DCST</li> <li>Compliments and Complaints (c)</li> </ul>	<ul> <li>JSNA (Joint Strategic Needs Assessment) and plans to address health inequalities</li> <li>Primary Care Update/ Adult Social Care/Access to primary care (CQC) - Presentation</li> </ul>			Community     Assets/Community Asset     Transfer

		Carers Strategy Update Action Plan (c)			
			Thurs 13 <sup>th</sup> October at 4.30pm Council Chamber (CR)	Tuesday 4 <sup>th</sup> Oct 2022 at 4pm MS teams (CM)	
Oct			<ul> <li>Elective Home Education / Children Missing Education and Alternative Provision</li> <li>Post Covid - Impact on Children to include Children's Mental Health (Strategy Update)/0-3 Year Olds (c)</li> </ul>	<ul> <li>How Section 106     Agreements work and how     is it secured through the     planning process;</li> <li>How is it used / impacts for     regeneration purposes and     how is it monitored;</li> <li>Community Infrastructure     Levy. (c)</li> </ul>	
	CANCELLED  Thur 13 <sup>th</sup> Oct 2022, 10am  Council Chamber			Thur 20th Oct 2022, 10am MS Teams (CM/RW)	Thur 27th Oct 2022, 1pm Council Chamber (CR)
				<ul> <li>Housing Allocations         Policy Review 2022/2023         Update</li> <li>Economic Strategy         Overview 2030 (c)</li> </ul>	<ul> <li>Flooding Update</li> <li>Mid-Year Meeting as CDC to include;</li> <li>Domestic abuse update</li> <li>Violence AWG Strategy</li> <li>Community Safety Strategy update (c)</li> </ul>
	Thur 3rd Nov 2022, 10am Council Chamber (CR)	Thur 24 <sup>th</sup> Nov 2022, 10am Council Chamber (CM)	Thursday 10 <sup>th</sup> November at 1 to 2pm Briefing Session MS Teams (CR)	Wednesday 23rd Nov 2022, 11am, Council Chamber (CM/RW)	Friday 25th Nov 2022, 11:30am, MS Teams (CM)
Nov	Localities (Autumn 2022 – formal meeting) (c)	<ul><li>Update from D&amp;BHT</li><li>Winter Planning</li><li>ICS/ICB Update (c)</li></ul>	SEND Strategy (c)	<ul> <li>Housing Allocations         Policy Review 2022/23 (c)</li> <li>Housing stock conditions         – private sector (c)</li> </ul>	Community Asset Transfer Review (c)
	Tuesday 22 <sup>nd</sup> November 2022, 1pm Briefing Session MS Teams (CR)				
	Doncaster Fairness and Well-being Commission Call for Evidence				

	Thur 1st Dec 2022, 10am Council Chamber (CR)		Thur 8 <sup>th</sup> Dec 2022, 4:30pm Council Chamber (CM)	Wednesday 7 <sup>th</sup> December 2022 at 10am (MS Teams TBC)	3,7100m3,3upport may change
Dec	Qtrly Finance & Performance Report – Qtr 2 22/23 DMBC SLHD (c)		<ul> <li>School Education Results         <ul> <li>December 2022 (c)</li> </ul> </li> <li>Looked After Children         <ul> <li>(LAC)/NEET – needs</li> <li>further discussion (c)</li> </ul> </li> </ul>	Employment (c)     Economic Strategy ©	
	Thur 26 <sup>th</sup> Jan 2023, 10am Council Chamber (CR/CM)				Mon 23 <sup>rd</sup> Jan 2023 4:00pm Council Chamber (CM)
Jan	<ul> <li>Budget</li> <li>Corporate Plan</li> <li>Borough Strategy (DDT) TBC May be slightly later</li> </ul>				Environmental &     Sustainability Strategy     Action Plan 22/23 Update     (c)     Environment/Climate     Change lessons learnt from     the summer heat wave; (c)     Community Asset Transfer     Review Recommendations
	Thur 9 <sup>th</sup> Feb 2023, 10am Council Chamber (CM/CR)	Thur 2nd February 2023, 10am, Council Chamber (CM)		Wednesday 28 <sup>th</sup> Feb 2023. 10am (MS Teams TBC)	Thur 16 <sup>th</sup> Feb 2023, 10am Council Chamber
Feb	<ul> <li>Budget</li> <li>Corporate Plan</li> <li>Borough Strategy (DDT) TBC maybe slightly later</li> </ul>	<ul> <li>Links with Social Care and Housing.</li> <li>Local Account ASC perspective (for 2024)</li> </ul>		Major Schemes update:     Emerging projects (TBC)     Airport update and regeneration – Scott Cardwell (TBC)     Levelling Up Fund update – Christian Foster / Mitch Salter / Jonny Bucknall / Michelle Beeney     Town Deal update (TBC)	Crime and Disorder     Committee - Safer     Doncaster Partnership     Priorities.
	Thur 23 <sup>rd</sup> Feb 2023, 10am Council Chamber				
	ТВС				

	Thur 30 <sup>th</sup> March 2023, 10am Council Chamber (CM)	Thur 23rd March 2023, 10am Council Chamber (CM)	Thur 16 <sup>th</sup> March 2023, 4:30pm Council Chamber (CR)	Thur 9 <sup>th</sup> March 2023, 1.00pm Council Chamber (CR)	
	Qtrly Finance & Performance Report – Qtr 3 22/23 DMBC SLHD DCST	<ul> <li>Public Health Protection         Update (including long         covid).</li> <li>CQC Access to Primary         Care (including GP         Services)</li> </ul>	SEND;  • SEND Strategy Update/The Special Educational Needs and Disabilities Green Paper Update	Local Plan – update including delivery of key housing projects and connectivity	
March			Date TBC Informal Briefing session	Thurs 9 <sup>th</sup> March 2023 2.30pm Council Chamber Members briefing (CR)	
			Social Care Front Door referrals – school experience update	Improving Council     housing stock and How     St Leger Homes ensure     VFM and work standards     on improvement     programmes;	
			April 2023 (TBC)		
Apr			<ul> <li>Youth Council Priorities (and for information Children and Young Peoples Plan).</li> <li>Youth Offer</li> </ul>		
May					
iviay					

POSSIBLE ISSUES FOR FUTURE CONSIDERATION OR TO BE SCHEDULED							
Poverty Position Statement – 2022/23 – updates TBA	Joint Regional Health (JHOSC) – as required Chair only to attend	SEND – meeting with families and SENCO group - ASAP	legislation – not available at	As C&DC - Members Briefings (MS Teams meetings in between formal meetings) to include;			
				<ul> <li>off-road motorbikes</li> </ul>			

	1	Thease hote dates of theetings	7,
			○ links to gang culture
Speech and Language – Update – briefing TBC	Early Help Strategy/Annual Report/My Life Doncaster – Members Briefing and Annual Report for circulation		Environmental – items to be considered individually;  o Environmental & Sustainability Strategy
Healthwatch Review (Access to Services) Members Briefing TBC	Transfer of Doncaster Children's Services Trust to the Council – Updates		Action Plan 22/23 Update  Recycling and Collection of Fly-tipping – what has been successful in other areas  Flooding/winter planning (including invite to Environment Agency and Yorkshire Water and information from residents on response) – Autumn / November 2022
Ambulance Times - TBC	Youth Council – Member's briefing TBC		
Integration White Paper – 2023/2024 – due to being on hold nationally.			

BRIEFING	BRIEFING NOTES/FOR CIRCULATION							
Get Doncaster Moving	Not in Education or							
(circulated June 2022)	Employment (NEET) update							
	(briefing paper circulated 14 <sup>th</sup>							
	July 2022).							
Health and Wellbeing Board	Doncaster Children's							
Annual Report (circulated July	Safeguarding Partnership							
2022)	Annual Report							
RDaSH Annual Quality Report	Early Help/Children and							
(circulated by email/returned	Young People Plan Annual							
June 2022)	Report - prior to							
	consideration by the Panel							
Adult Safeguarding Report								
2022 (date TBC) circulated								

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# DONCASTER METROPOLITAN BOROUGH COUNCIL FORWARD PLAN FOR THE PERIOD 1ST DECEMBER, 2022 TO 31ST MARCH, 2023

The Forward Plan sets out details of all Key Decisions expected to be taken during the next four months by either the Cabinet collectively, The Mayor, Deputy Mayor, Portfolio Holders or Officers and is updated and republished each month.

A Key Decision is an executive decision which is likely:-

- (a) to result in the Local Authority incurring expenditure which is, or the making of savings which are, significant having regard to the Local Authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Local Authority;
- (c) any decision related to the approval or variation of the Policy and budget Framework that is reserved to the Full Council.

The level of expenditure/savings which this Authority has adopted as being financially significant are (a) in the case of the revenue budget, gross full-year effect of £250,000 or more b) in the case of capital budget, £1,000,000 or more in respect of a single project or otherwise across one financial year.or the decision has a significant impact on 2 or more wards.

Please note in addition to the documents identified in the plan, other documents relevant to a decision may be submitted to the Decision Maker. Details of any additional documents submitted can be obtained from the Contact Officer listed against each decision identified in this plan.

In respect of exempt items, if you would like to make written representations as to why a report should be considered in public, please send these to the contact officer responsible for that particular decision. Unless otherwise stated, representations should be made at least 14 days before the expected date of the decision.

## **KEY**

Those items in **BOLD** are **NEW**Those items in **ITALICS** have been **RESCHEDULED** following issue of the last plan

Prepared on: Monday, 31st October 2022 and superseding all previous Forward Plans with effect from the period identified above.

Damian Allen Chief Executive

# Page

### MEMBERS OF THE CABINET

### **Cabinet Member For:**

Mayor - Ros Jones **Budget and Policy** 

Deputy Mayor - Councillor Glyn Jones Housing and Business

Councillor Lani-Mae Ball Education. Skills and Young People

Councillor Nigel Ball Public Health, Leisure, Culture and Planning

Highways, Infrastructure and Enforcement Councillor Joe Blackham

Children's Social Care, Communities and Equalities Councillor Rachael Blake Councillor Phil Cole

Finance and Trading Services

Sustainability and Waste Councillor Mark Houlbrook

Corporate Resources. Councillor Jane Nightingale

Councillor Andrea Robinson **Adult Social Care** 

Some Decisions listed in the Forward Plan are to be taken by Full Council

### Members of the Full Council are:-

Councillors Nick Allen, Bob Anderson, Duncan Anderson, Lani-Mae Ball, Nigel Ball, Iris Beech, Joe Blackham, Rachael Blake, Nigel Cannings Glenn Bluff, Laura Bluff, Bev Chapman, James Church, Gemma Cobby, Phil Cole, Jane Cox, Steve Cox, Linda Curran, Amiee Dickson, Susan Durant, Yetunde Elebuibon, Sue Farmer, Sean Gibbons, Julie Grace, Martin Greenhalgh, John Healy, Leanne Hempshall, Charlie Hogarth, Mark Houlbrook, Debbie Hutchinson, Barry Johnson, Glyn Jones, R. Allan Jones, Ros Jones, Jake Kearsley Majid Khan, Jane Kidd, Sue Knowles, Sophie Liu, Tracey Moran, John Mounsey, Emma Muddiman-Rawlins Tim Needham, David Nevett, Jane Nightingale, Thomas Noon, Ian Pearson, Andy Pickering, Cynthia Ransome, Rob Reid, Andrea Robinson, Dave Shaw, Glynis Smith, Sarah Smith, Gary Stapleton, and Austen White

WHEN DECISION IS EXPECTED TO BE TAKEN	KEY DECISION TO BE TAKEN	RELEVANT CABINET MEMBER	DECSION TO BE TAKEN BY	CONTACT OFFICER(S)	DOCUMENTS TO BE CONSIDEED BY DECISION MAKER	REASON FOR EXEMPTION – LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A
14 Dec 2022	Acceptance of City Region Sustainable Transport Settlement funding'	Councillor Joe Blackham, Portfolio Holder for Highways, Infrastructure and Enforcement	Cabinet	Kerry Perruzza, Senior Transport PLanner Kerry.Perruzza@do ncaster.gov.uk, Neil Firth, Head of Service, Major Projects and Investment neil.firth@doncaste r.gov.uk		
14 Dec 2022	To approve the new Doncaster Economic Strategy 2030	Councillor Glyn Jones, Deputy Mayor, Portfolio Holder for Housing and Business.	Cabinet	Allan Wiltshire, Head of Policy and Partnerships allan.wiltshire@donc aster.gov.uk		Open
14 Dec 2022	To approve the proposed Strategic Asset Management Strategy 2023-2030	Councillor Joe Blackham, Portfolio Holder for Highways, Infrastructure and Enforcement	Cabinet	David Stimpson David.stimpson@do ncaster.gov.uk		Open

18 Jan 2023	To sign off the Adults, Health and Wellbeing local account entitled Your Care and Support, which describes what we achieved in 2020 - 2022 and priorities agreed with Doncaster people for the year ahead.	Councillor Andrea Robinson, Portfolio Holder for Adult Social Care	Cabinet	Bryony Shannon, Strategic Lead, Directors Office, Adults, Health and Wellbeing Bryony.Shannon@d oncaster.gov.uk	Open
18 Jan 2023	Customer Experience Strategy 2022-26	Councillor Jane Nightingale, Portfolio Holder for Corporate Resources	Cabinet	Julie Grant, Assistant Director of Customer Service and ICT julie.grant@doncaste r.gov.uk	Open
18 Jan 2023	Approval of the Council Tax Base for 2023/24	Mayor Ros Jones	Cabinet	Alan Stoves, Head of Revenues and Benefits Tel: 01302 735585 Alan.stoves@doncas ter.gov.uk	Open
15 Feb 2023	Approval to extend Doncaster's Borough-wide Public Space Protection Order (PSPO) Dog Fouling and Control for a further 3 years, following a public consultation.	Councillor Joe Blackham, Portfolio Holder for Highways, Infrastructure and Enforcement	Cabinet	Robert Scarborough Tel: 01302 734654 robert.scarborough@ doncaster.gov.uk	Open

27 Feb 2023	To approve the level of the Council Tax for 2023/24 and to pass appropriate statutory resolutions including the Council Tax requirement for 2023/24.	Mayor Ros Jones	Council	Alan Stoves, Head of Revenues and Benefits Tel: 01302 735585 Alan.stoves@doncas ter.gov.uk	Open
27 Feb 2023	To approve the Treasury Management Strategy Statement 2023/24 - 2026/27	Mayor Ros Jones	Cabinet, Council	Faye Tyas, Chief Financial Officer and Assistant Director of Finance faye.tyas@doncaster .gov.uk	Open
27 Feb 2023	To approve the Revenue Budget 2023/24-2025/26	Mayor Ros Jones	Cabinet, Council	Faye Tyas, Chief Financial Officer and Assistant Director of Finance faye.tyas@doncaster .gov.uk	Open
27 Feb 2023	To approve the Housing Revenue Account Budget 2023/24	Mayor Ros Jones	Cabinet, Council	Faye Tyas, Chief Financial Officer and Assistant Director of Finance faye.tyas@doncaster .gov.uk	Open
27 Feb 2023	To approve the Capital Strategy & Capital Budget 2023/24 - 2026/27	Mayor Ros Jones	Cabinet, Council	Faye Tyas, Chief Financial Officer and Assistant Director of Finance faye.tyas@doncaster .gov.uk	Open

1 Mar 2023	Quarter 3 2022-23 Finance and Performance Report	Mayor Ros Jones, Councillor Phil Cole, Portfolio Holder for Finance and Trading Services	Cabinet	Matthew, Smith, Head of Financial Management Tel: 01302-737663 matthew.smith@do ncaster.gov.uk	Open
1 Mar 2023	St Leger Homes Performance Report 2022/23 Quarter 3	Councillor Glyn Jones, Deputy Mayor, Portfolio Holder for Housing and Business.	Cabinet	Julie Crook Tel: 01302 862705	Open